

**NOTICE OF MEETING OF THE COMMISSIONERS' COURT OF
HOCKLEY COUNTY, TEXAS**

Notice is hereby given that a Regular Meeting of the above named Commissioners' Court will be held on the 6th day of March, 2019 at 10:00 a.m. in the Commissioners' Courtroom, Hockley County Courthouse, Levelland, Texas, at which time the following subjects will be discussed to-wit:

1. Read for approval the minutes of the Special Meeting of the Commissioners' Court held Wednesday, February 27, 2019.
2. Read for approval all monthly bills and claims submitted to the court and dated through March 4, 2019.
3. Hear the monthly Public Assistance Report.
4. Consider and take necessary action to approve the Investment Policy for Hockley County.
5. Consider and take necessary action to approve a Continuing Education Certificate for County Clerk, Jennifer Palermo.
6. Consider and take necessary action to approve Ad Valorem tax refunds.
7. Consider and take necessary action to award the bid for a 2019 pickup for use in Precinct 4.
8. Consider and take necessary action to approve the renewal of the Property Coverage Program through West Texas Rural Counties Association Preferred Risk Pool.
9. Consider and take necessary action to approve the purchase of a 2019 JCB 330W Skid Steer from Asco, by and through the Buy Board, reference number 345-10, and to be used at the Mallet Event Center.

COMMISSIONERS' COURT OF HOCKLEY COUNTY, TEXAS

BY: *Sharla Baldrige*

Sharla Baldrige, Hockley County Judge

FILED FOR RECORD
AT _____ O'CLOCK ___ M.

MAR 01 2019

Jennifer Palermo
County Clerk, Hockley County, Texas

I, the undersigned County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners' Court, is a true and correct copy of said Notice on the bulletin board at the Courthouse, and at the east door of the Courthouse of Hockley County, Texas, as place readily accessible to the general public at all times on the 1st day of March, 2019, and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this 1st day of March, 2019.

Jennifer Palermo

Jennifer Palermo, County Clerk, and Ex-Officio
Clerk of Commissioners' Court, Hockley County, Texas



REGULAR MEETING
MARCH 6, 2019

Be it remembered that on this the 6th day of March A.D. 2019, there came on to be held a Regular meeting of the Commissioners' Court, and the Court having convened in Regular session at the usual meeting place thereof at the Courthouse in Levelland, Texas, with the following members present to-wit:

Sharla Baldridge	County Judge
Curtis D. Thrash	Commissioner Precinct No. 1
Larry Carter	Commissioner Precinct No. 2
J. L. "Whitey" Barnett	Commissioner Precinct No. 3
Thomas R "Tommy" Clevenger	Commissioner Precinct No. 4

Jennifer Palermo, County Clerk, and Ex-Officio Clerk of Commissioners' Court when the following proceedings were had, to-wit:

Motion by Commissioner Barnett, seconded by Commissioner Thrash, 4 Votes Yes, 0 Votes No, that the Minutes of a Special meeting of the Commissioners' Court, held on February 27th, 2019, A. D., be approved and stand as read.

Motion by Commissioner Carter, seconded by Commissioner Thrash, 4 Votes Yes 0 Votes No, that all monthly claims and bills, submitted to the Court, and dated through March 4th, 2019, A. D. be approved and stand as read.

Rebecca Currington, Public Assistance Administrator reported her January and February 2019, monthly approvals and denials request for Public Assistance, as per Report recorded below.

HOCKLEY COUNTY PUBLIC ASSISTANCE

APPLICATION REPORT FOR JANUARY 2019

RECOMMENDATION FOR PAYMENT

<u>APPLICANT</u>	<u>PHYSICAL ADDRESS</u>	<u>TOWN</u>	<u>REQUEST</u>	<u>AMT PD</u>
Rubin Cantu	1208 - 10 th St, Rear	Levelland	Propane	\$ 65.00
Adam Valderas	311 - 12 th St	Levelland	Gas	\$ 75.00
Susie Vizcarra	201 W. Jackson	Levelland	Electric	\$ 75.00
Sheryl Little	1513 - 12 th St	Levelland	Electric	\$ 75.00
Jennifer Miles	1604 Wilson	Levelland	Gas	\$ 75.00
			Total Paid	\$365.00

RECOMMENDATION FOR DENIAL

<u>APPLICANT</u>	<u>PHYSICAL ADDRESS</u>	<u>TOWN</u>	<u>REQUEST</u>	<u>AMT REQ</u>
Lezlie Stegall	910 Ave. A	Levelland	Electric	\$ 75.00
Guadalupe Hughes	1609 9 th St	Levelland	Gas	\$ 57.25
			Total Denied	\$132.25

PAUPER CREMATION APPROVALS

<u>APPLICANT / DECEASED</u>	<u>PHYSICAL ADDRESS</u>	<u>CITY</u>	<u>AMOUNT</u>
Randal Pierce	1005 Ellington	Ropesville	\$1,095.00

HOCKLEY COUNTY PUBLIC ASSISTANCE

APPLICATION REPORT FOR FEBRUARY 2019

RECOMMENDATION FOR PAYMENT

<u>APPLICANT</u>	<u>PHYSICAL ADDRESS</u>	<u>TOWN</u>	<u>REQUEST</u>	<u>AMT PD</u>
Rubin Cantu	1208 - 10 th St	Levelland	Propane	\$ 65.00
Marie Mata	501 E. Park	Sundown	Electric	\$ 75.00
			Total Paid	\$140.00

RECOMMENDATION FOR DENIAL

<u>APPLICANT</u>	<u>PHYSICAL ADDRESS</u>	<u>TOWN</u>	<u>REQUEST</u>	<u>AMT REQ</u>
Raymond Delgado	311 - 12 th	Levelland	Shelter	\$150.00
			Total Denied	\$150.00

PAUPER CREMATION APPROVALS

<u>APPLICANT / DECEASED</u>	<u>PHYSICAL ADDRESS</u>	<u>CITY</u>	<u>AMOUNT</u>
Danny Cline	512 Edwards	Anton	\$1,095.00

Motion by Commissioner Thrash, seconded by Commissioner Clevenger, 4 Votes Yes, 0 Votes No, that Commissioners's Court approved the Investment Policy for Hockley County. As per Statement of Investment Policy recorded below.

HOCKLEY COUNTY

STATEMENT OF INVESTMENT POLICY

INTRODUCTION

This policy serves to satisfy the statutory requirement of the Texas Government Code, ann., Title 10, Section 2256. Public Funds Investment Act. The purpose of this document is to identify various policies and procedures that enhance opportunities for a prudent and systematic investment process. The initial step toward a prudent investment policy is to organize and formalize investment-related activities. Related activities, which comprise good cash management, include accurate cash projection, the expeditious collection of revenue, the control of disbursements, and cost-effective banking relations. In concert with these requirements are the many facets of an appropriate and secure short-term investment program. This policy will be reviewed not less than annually according to Section 2256.005 (e) of the Act.

SCOPE

It is intended that this policy cover all financial assets under the direct authority of HOCKLEY COUNTY. These funds include all governmental funds, proprietary and fiduciary funds, and are accounted for in the County's Comprehensive Annual Financial Report.

OBJECTIVES

1. Safety of principal is the foremost objective of the County, followed by liquidity and yield. Each investment transaction shall seek to first ensure that capital losses are avoided, whether they are from securities default or erosion of market value.
2. Investment decisions should not incur unreasonable investment risks in order to obtain current investment income.
3. The County's investment portfolio will remain sufficiently liquid to enable the County to meet all operation requirements, which might be reasonably anticipated.
4. The investment portfolio shall be designed to attain a market average rate of return throughout budgeting and economic cycles, taking into account the County's investment risk constraints, the

cash flow characteristics of the portfolio, and state law that restricts the placement of County funds.

5. The County will attempt to diversify its investment to avoid incurring unreasonable and avoidable risks regarding specific security types of individual financial institutions.
6. The County will not make investments for the purpose of trading or speculation as the dominant criteria, such as anticipating an appreciation of capital through changes in market interest rates.
7. The County adheres to the guidance provided by the "prudent person rule," which obligated a fiduciary to ensure that;

"...investments shall be made with the exercise of that degree of judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation but for investment, considering the probable safety of their capital as well as the probable income to be derived."
8. In managing its investment portfolio, the County will specifically avoid any purchase of investments, or any investment practice or procedures not specifically authorized under terms of this document.
9. All participants in the investment process shall seek to act as responsible custodians of the public trust. Investment officials shall avoid any transaction that might impair public confidence in the County's ability to govern effectively. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism that is worthy of the public trust.
10. It is County policy to provide training for investment officer and investment advisers on an annual basis, or as required by law.

AUTHORIZATION

The County Treasurer is authorized to withdraw funds of the County from a county depository, if the funds are not required immediately to pay obligations of the county, and to invest these funds in accordance with the policy.

INVESTMENT FACILITATION

In order to allow the maximum flexibility for County investment, the Commissioners' Court extends the County Auditor and County Treasurer full authority for investment of funds between meetings of the Commissioners' Court.

Funds will generally be placed for short-term investment periods, i.e., up to 365 days or less. Funds placed for periods over 365 days must have the approval of the Commissioners' Court.

AUTHORIZED INVESTMENTS [Sec. 2256.009-2256.016]

The County Auditor and County Treasurer shall utilize the following methods for the investment of County funds consistent with federal and state law and the current Bank depositor contract:

1. Obligations of, or guaranteed by the U.S. Government to include:
 - Direct obligations of the U.S. and its agencies and instrumentalities, including letters of credit.
 - Direct obligations of the State of Texas
 - Other obligations of Texas, the U.S., or their agencies.
 - Obligations of U.S. states, cities, counties, school districts or other political subdivisions rated A or better.
2. Time Deposits
3. Certificates of Deposit that are secured by obligations described in or in any other manner provided by law.
 - Includes Brokered CD's that are secured.
4. Money Market Investment Accounts
5. Negotiable Order of Withdrawal (NOW) Accounts
6. United States Treasury Bills, Notes and Bonds
7. Eligible SEC Registered Money Market Funds
8. Direct repurchase agreements fully collateralized by U.S. Treasury Securities or U.S. Agency Securities.
9. Fully collateralized repurchase agreements as defined in the Public Funds Investment Act, if it:
 - a. Has a defined termination date
 - b. Is secured by U.S. obligations or its agencies and instrumentalities
 - c. Secured in any other manner and amount provided by law for deposits of the County.
10. S.E.C. Registered, no-load money market mutual funds, if it has a maximum weighted maturity of 90 days and includes in its investment objectives the maintenance of a stable net asset value of \$1 per share.
11. Bond Proceeds may be invested in common trust funds (under certain conditions)

INVESTMENT INSTITUTIONS

The County Auditor and County Treasurer shall utilize the following institutions or groups to facilitate the investment of County funds, consistent with Federal and State Law and the current Bank Depository Contract:

1. County Depository Bank
2. Other Texas Domiciled Banks
3. Investment banks
4. Brokerage firms approved by Commissioners' Court
5. Eligible Money Market Funds, SEC registered
6. Eligible investment pools (as discussed in the Public Funds Investment Act, Sec. 2256.016-2256.019) the investment pools may be rated AAA or AAA-m as required by H.B. 2799.

INVESTMENT COLLATERAL

Any HOCKLEY COUNTY investment of funds shall be collateralized, consistent with Federal and State Law and the current Bank Depository Contract, without exception, in one or more of the following manners:

1. Federal Deposit Insurance Corporation (FDIC) (Required amount)
2. United States Government Securities
3. Securities issued by a political subdivision of the State of Texas rated "A" or better by a nationally recognized rating agency.
4. Letters of credit issued by the Federal Home Loan Bank

INTERNAL CONTROLS

The County Auditor and County Treasurer shall establish a system of internal controls. At least annually the County Auditor and County Treasurer shall review those controls as established and the controls in actual practice and make a report of their findings and recommendations for any strengthening of those controls. The controls shall be designed to prevent losses of public funds arising from fraud, employee error, or misrepresentation by third parties, or imprudent actions by employees and officers of the County. Controls deemed most important would include: separation of duties, separating transaction authority from accounting and record keeping, custodial safekeeping, avoidance of bearer-form securities, clear delegation of authority, specific limitations regarding securities losses and remedial action, written confirmation of telephone transactions, documentation of transactions and strategies.

RISK TOLERANCE

Portfolio diversification is employed as a way to control risk. Investment managers will exercise prudence in the selection of securities, as a way to minimize default risk. No individual investment transaction shall be undertaken which jeopardizes the total capital position of the overall portfolio. All investment reports shall specifically address whether current investment results have been affected by any of the foregoing risks, and shall explain what actions investment officials have taken to control or correct for such risks, and shall explain what actions investment officials have taken to control or correct for such risks.

In addition to these general policy considerations, the following specific policies will be strictly observed:

1. All transactions will be executed on a delivery versus payment basis.
2. The County will not enter into Reverse Repurchase Agreements nor trade in options or future contracts.
3. A competitive bid process will be used to place government security purchases and repurchase agreements. On a continuing basis, securities dealers will be assessed based on the following criteria.
 - a) Number of transactions competitively won
 - b) Prompt and accurate confirmation of transactions
 - c) Efficient securities delivery
 - d) Accurate market information
 - e) Account servicing
4. A re-pricing of the market value of collateral will be done no less than monthly. The investment officers will utilize either the Wall Street Journal or a source independent of the original transaction to confirm market value.
5. Before accepting funds or engaging in investment transactions with the County, officials of approved depository and securities dealers shall be required to familiarize themselves with the County's investment objectives and constraints. A copy of the investment policy shall be presented to any business organization that seeks to sell authorized investments to the County. The registered principal of that organization shall execute a written instrument verifying that he or she has received and thoroughly reviewed the County's investment policy and has acknowledged the organization's use of reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the County and the organization.

SAFEKEEPING AND CUSTODY

To protect against potential fraud and embezzlement, the assets of the County shall be secured through third party custody and safekeeping procedures. The investment officer shall require evidence of third party safekeeping in the form of receipts for same on all transactions. Bearer instruments shall be held only through third-party institutions. Investment officials shall be bonded to protect the public against possible embezzlement and malfeasance.

Safekeeping procedures shall be reviewed annually by the independent auditor.

LIABILITY OF THE INVESTMENT OFFICER

The County Investment Officers are not responsible for any loss of County funds through the failure or negligence of the depository. This policy does not release the investment officers or any other person for loss resulting from any act of official misconduct, or negligence, or for any misappropriation of funds.

INVESTMENT POLICY ADOPTION

The County Investment Policy shall be formally reviewed by the Treasurer, Auditor and County Attorney and approved by the Commissioners' Court.

We, the undersigned, do hereby concur with and approve the herein-contained objectives and concepts for HOCKLEY COUNTY.

Signed this the 1 day of March 2019.

County Treasurer [Signature]

County Attorney [Signature]

County Auditor [Signature]

Appointed Investment Officer [Signature]

Appointed Investment Officer _____

Approved: Sharla Baldrige, County Judge Sharla Baldrige
 Curtis Thrash, Commissioner Precinct #1 Curtis Thrash
 Larry Carter, Commissioner Precinct #2 Larry Carter
 Whitey Barnett, Commissioner Precinct #3 Whitey Barnett
 Tommy Clevenger, Commissioner Precinct #4 Tommy Clevenger

Sworn to & Subscribed to Before Me, by the County Treasurer, the Auditor, the County Attorney, the County Judge & the Commissioners Court on this 10th day of March ~~20~~ 2019.

Jennifer Palermo
 Jennifer Palermo, HOCKLEY COUNTY CLERK

*Adopted by Commissioner Court March _____, 2019.

Motion by Commissioner Carter, seconded by Commissioner Clevenger, 4 Votes Yes, 0 Votes No, that Commissioners' Court approved a Continuing Education Certificate for Count Clerk, Jennifer Palermo. As per certificate recorded below.



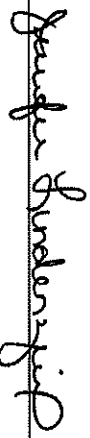
**COUNTY & DISTRICT CLERKS'
ASSOCIATION OF TEXAS**


Certificate of Completion Awarded to

Jennifer Palermo
Hockley County, County Clerk

*For completing the required 20 Hours of Continuing Education for 2018 as
prescribed in Section 51.605 of the Texas Government Code.*

In Witness therefore, recognition is hereby made this January 2019.


Jennifer Lindenzweig, President


Laura Hinojosa, Vice President

**Motion by Commissioner Barnett, seconded by Commissioner Carter, 4 Votes Yes,
0 Votes No, that Commissioners's Court approved Ad valorem tax refunds in the amount of One
Thousand Nine Hundred and Three Dollars and Thirty One Cents (\$1903.31) to Harding & Carbone**

**approve the Tax Refund in the amount of One Thousand Seven Hundred Forty Four Dollars and Thirty
Seven Cents (\$1744.37) to Dawn Crews**

**approve the Tax Refund in the amount of Six Hundred One Dollars and Thirty Seven Cents (\$601.37) to
Diego Gonzales**

**approve the tax refund in the amount of Six Hundred Sixty Nine Dollars and Eighty Eight Cents (\$669.88)
to Wiley William**

**approve the Tax Refund in the amount of Two Thousand Nine Hundred Thirty Four Dollars and Thirty
Six Cents (\$2934.36) to Hugo Garza**

**approve the Tax Refund in the amount of One Thousand Seven Hundred Eighty Six Dollars and twenty
One Cents (\$1786.21) to Worley Welding**

As per Debbie Bramlet Tax Assessor Collector recorded below.



170 College Ave. (800) 864-2266
Levelland, TX 75336

HOCKLEY COUNTY OFFICE EXPENSE
PH: 806-894-4938 - FAX: 806-894-6917
802 HOUSTON ST SUITE 1106
LEVELLAND, TX 79336-6706

DATE: 2-27-19

\$ 1903.31

PAY TO THE ORDER OF: *Winding of expense*

Five Thousand Nine Hundred Three Dollars & 31/100

THIS CHECK IS SUBJECT TO PAYMENT ON THE ACCOUNTS LISTED:

2719 Acct #	
(A. L. ...)	

⑆011080⑆ ⑆111321063⑆ ⑆59754⑆

11080

98-2108/113

49	BALANCE FORWARD	
	Debit	1744.31
	Credit	
	TOTAL	1744.31
	TYPE	ACH
	CHECK	
	BALANCE	

WHT CO A



HOCKLEY COUNTY OFFICE EXPENSE
 PH: 806-894-4938 FAX: 806-894-6917
 802 HOUSTON ST. SUITE 106
 REVELL AND, TX 79336-3706

DATE: 2-6-20 19

AMOUNT: \$ 1744.31

THIS CHECK IS DELIVERED FOR DEPOSIT ON THE FOLLOWING DATE: 2-11-19

PAID TO THE ORDER OF: Deanna Lewis

ONE THOUSAND SEVEN HUNDRED FORTY FOUR AND 31/100

ENDORSED BY: Deanna Lewis

REVERSE SIDE: Handwritten note

⑆011049⑆ ⑆111321063⑆ ⑆59754⑆

52 BALANCE FORWARDED

Comptroller

Added

1338

58

BALANCE

DATE

TOTAL

THIS CHECK

BALANCE

WHIT CO-A



110 College Ave. (806) 894-2265
Lubbock, TX 79416

HOCKLEY COUNTY OFFICE EXPENSE

PH: 806-894-4938 FAX: 806-894-6917
802 HOUSTON ST SUITE 106
LUBBOCK, TX 79416

PAY TO THE ORDER OF

Diego Gonzalez

One Hundred Sixty Dollars

DATE 2-6-2019

\$ 601.37

THIS CHECK IS DELIVERED FOR PAYMENT ON THE ACCOUNT'S BEHALF

117-19 Added			
N/S KRIS			

⑆011052⑆ ⑆111321083⑆ ⑆59754⑆

POSTALRS

11052
88-21067713

64	BALANCE FORWARD	
19	WELLS FARGO BANK	
	WELLS FARGO BANK	
	WELLS FARGO BANK	
	WELLS FARGO BANK	
	TOTAL	666.98
	THIS CHECKS	
	DEPOSIT	
	BALANCE	

WHT:CO A



110 College Ave. (808) 894-2255
Lewelland, TX, 79336

HOCKEY COUNTY OFFICE EXPENSE

PH: 806-894-4938 FAX: 806-894-6977
802 HOUSTON ST SUITE 106
LEWELLAND, TX 79336-3706

PAY TO THE ORDER OF

WELLS FARGO BANK

Pay to the order of Wells Fargo Bank - 100

DATE

2-6-20-19

88

\$ 666.98

DOLLARS

11064

882106/1106

12419	
N 808835	
ADD TO EXAMPLE	

THIS CHECK IS DENIED FOR PAYMENT ON THE ACCOUNTS LISTED

⑆011064⑆ ⑆11113210631⑆ ⑆599754⑆

4	BALANCE FORWARD		
9	Young		
	Good Bank		
	R19336		
	TOTAL		
	THIS CHECK	2934	360
	BALANCE		

WHITCO A



HOCKEY COUNTY OFFICE EXPENSE

PH: 806-894-4938 FAX: 806-894-6917
 802 HOUSTON ST. SUITE 106
 LUEVELLAND, TX 75838-3706

PAY TO THE ORDER OF

Wages of Young

DATE: 2/20/19

11074

862109/113

Check # 19336
 \$ 2934.36
 DORHARSTED

THIS CHECK IS ELIGIBLE FOR PAYMENT ON THE ACCOUNTS LISTED

4-11-19			
11-6-19	Chaves Bank		

⑆011074⑆ ⑆1111321063⑆ ⑆59754⑆

9

BALANCE
FORWARD

AMOUNTS

Address
R22995

is pd

TOTAL
THIS CHECK
1786 21

WHF CO A



HOCKLEY COUNTY OFFICE EXPENSE

PH: 806-894-4938 FAX: 806-894-6917
802 HOUSTON ST SUITE 106
LEVELLAND, TX 79336-3706

PAY TO THE ORDER OF

Mr. Howard Owen Woodard Eighty Six and 21/100

R22995
Howard
Owen Woodard

DATE: 3 5 20 19

\$ 1786 21

11089

88-21058713

⑆011089⑆ ⑆111321053⑆ ⑆59754⑆

Motion by Commissioner Clevenger, seconded by Commissioner Thrash, 4 Votes Yes, 0 Votes No, that Commissioners' Court approved the action to award the bid for a 2019 pickup for use in Precinct 4 to Caldwell Country. As per Quote Contract Pricing Worksheet recorded below.

QUOTE# 00AA

CONTRACT PRICING WORKSHEET

End User: HOCKLEY COUNTY	Contractor: CALDWELL COUNTRY
Contact Name: CHRISTINA LOPEZ	CALDWELL COUNTRY
Email: CLOPEZ@HOCKLEYCOUNTY.ORG	Prepared By: Averty Knapp
Phone #: 806-894-3126	Email: aknapp@caldwellcountry.com
Fax #:	Phone #: 979-567-6116
Location City & State: LEVELLAND	Fax #: 979-567-0853
Date Prepared: MARCH 5, 2019	Address: P. O. Box 27, Caldwell, TX 77836
Contract Number: BUY BOARD #521-16	Tax ID # 14-1856872
Product Description: 2019 CHEVROLET 1500 SILVERADO 4X4 DOUBLE CAB CK15753	

A Base Price & Options:	\$25,575
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B Fleet Quote Option:

Code	Description	Cost	Code	Description	Cost
	7,200#GVWR, 4X4-DOUBLE CAB 4DR, 5.3L-V8, 6-SPD AUTOMATIC, 3.42 LOCKING REAR AXLE DIFFERENTIAL, 40-20-40 CLOTH SEATS, FULL RUBBER FLOOR, AIR CONDITION, AMFM-STEREO W/BLUETOOTH, TILT, CRUISE, POWER WINDOWS, POWER LOCKS, POWER MIRRORS, KEYLESS ENTRY, DEEP TINT GLASS, POWER OUTLET 110-VOLT AC, REMOTE LOCKING TAILGATE, 6.5' BED, REAR STEP BUMPER, REAR VISION CAMERA, OEM HD TRAILER TOW PACKAGE	INCL			
	GM WARRANTY 5YR/100,000 MILES POWERTRAIN @ N/C	INCL		CALDWELL COUNTRY PO BOX 27 CALDWELL, TEXAS 77836	
Subtotal B					INCL

C Unpublished Options

Code	Description	Cost	Code	Description	Cost

Subtotal C	
D Other Price Adjustments (Installation, Delivery, Etc...)	
Subtotal D	INCL
E Unit Cost Before Fee & Non-Equipment Charges (A+B+C+D)	\$25,575
Quantity Ordered	1
Subtotal E	\$25,575
F Non-Equipment Charges (Trade-In, Warranty, Etc...)	
BUY BOARD FEE	INCL
G. Color of Vehicle: WHITE	
H. Total Purchase Price (E+F)	\$25,975
Estimated Delivery Date:	UNITS IN STOCK REF#K1148028

Motion by Commissioner Carter, seconded by Commissioner Barnett, 4 Votes Yes, 0 Votes No, that Commissioners' Court approved the renewal of the Property Coverage Program through West Texas Rural Counties association Preferred Risk Pool. As per West Texas Rural Counties Association Preferred Risk Pool Anniversary Billing recorded below.

**WEST TEXAS RURAL COUNTIES ASSOCIATION
PREFERRED RISK POOL**

P. O. Box 61893 * San Angelo, TX 76906 * 800-956-4553

(Invoice Date: February 25, 2019)

ANNIVERSARY BILLING

TO: Hockley County
RE: Property Coverage Program
COVERAGE TERM: March 22, 2019 to March 22, 2020

INCLUDES:

Property (Buildings, Contents, Personal Property) – SOV \$62,411,068 (schedule signed 12-Feb-2018)
Business Interruption
Extra Expense
Personal Property of Others
Equipment Breakdown
[Mobile Equipment coverage not selected]

Coverages, limits (other than changes which have been made to the Property Schedule), and deductibles will remain the same as per the 3-22-2018/2019 Confirmation of Coverage, unless otherwise noted:

- 1.) **GUTTERS:** Professionally-installed gutters are covered EXCEPT no coverage is provided for direct or indirect property damage resulting from the weight of water, ice, hail, or snow, or from the failure to keep the gutters free from routine debris.
- 2.) **Earthquake and Flood Deductibles** each change from \$10,000 per occurrence to \$25,000 per occurrence.
- 3.) Numerous sublimits improvements (value increases and newly-added sublimits). These are noted in red on the Confirmation of Coverage.

ANNIVERSARY COST (3-22-2019 to 3-22-2020) \$ 117,230.
This cost includes the professional service fee for your local representative.

Payment is due by the anniversary date of 3-22-2019 and is considered late if not received by WTRCA on or before 3-25-2019, at which time a late fee of 7% is incurred. The anniversary contribution must be received no later than 4-19-2019 to avoid cancellation, unless specific arrangements have been made with WTRCA for late payment.

Please Make Check Payable To: WTRCA Preferred Risk Pool
Please Mail Payment To: P. O. Box 61893, San Angelo, TX 76906

WEST TEXAS RURAL COUNTIES ASSOCIATION PREFERRED RISK POOL FUND

CONFIRMATION OF COVERAGE

Participating Member: Hockley County
Coverage Number: MIA1030818HOCK
Coverage Period: 3-22-2019 to 3-22-2020

COVERAGE SECTION I -- PROPERTY for each OCCURRENCE

PERILS: All Risk of Direct Physical Loss or Damage, including Flood and Earthquake [excluding Flood in high-hazard flood zones] [refer to "EXCEPTION" section on page 2]

COVERAGE: Real and Personal Property, Business Interruption, Extra Expense, Personal Property of Others, Equipment Breakdown, On-Premises Catastrophic Auto Physical Damage, and Terrorism

TOTAL COVERAGE VALUES: Building & Contents – 62,411,068. (Property Schedule signed 12-Feb-2018)

COVERED LOCATIONS: As per Property Schedule on file with WTRCA

LIMIT OF LIABILITY: Blanket

DEDUCTIBLES:

- \$ 5,000 All Other Perils: Buildings/Contents/Personal Property per Occurrence
- \$ 5,000 All Other Perils: Mobile Equipment per Occurrence - not insured
- \$ 5,000 All Other Perils: Equipment Breakdown per Occurrence
- \$ 25,000 Wind & Hail per Occurrence *same as existing*
- \$ 25,000 Earthquake per Occurrence [increased from 10,000]
- \$ 25,000 Flood per Occurrence [increased from 10,000] (except for any location partially or wholly in the Special Flood Hazard Areas as defined by FEMA, for which excess maximum limits available in the National Flood Insurance Program, whether purchased or not, will apply)
- \$ 10,000 Terrorism per Occurrence

COINSURANCE: Nil; Building Values should be at 100% Replacement Cost, unless otherwise agreed upon by both the Participating Member and WTRCA, and noted accordingly on the Property Schedule

VALUATION: Replacement Cost, except Actual Cash Value on Mobile Equipment and On-Premises Catastrophic Auto Physical Damage

SUBLIMITS: *all sublimits are per Occurrence unless noted otherwise, and are part of, not in addition to, the coverage limits*

- \$ 500,000 Accounts Receivables [increased from 250,000]
- \$ 25,000 Arson, Theft, Vandalism Reward
- \$ 2,500,000 Auxiliary Structures [newly-added sublimit]
- \$ 2,500,000 Business Income / Rents / Extra Expense
- \$ 500,000 Claims Preparation Expense [newly-added sublimit]
- \$ 250,000 Communication Equipment
- \$ 100,000 Confiscated Property
- 25% of Loss* Debris Removal as a result of a direct physical loss or damage (*not to exceed \$2,500,000)
- \$ 5,000,000 Earthquake – Annual Aggregate [increased from 2,000,000]
- \$ 2,500,000 Electronic Data Processing Equipment Breakdown [increased from 1,000,000]
- \$ 2,500,000 Electronic Data Processing Media Breakdown [increased from 1,000,000]
- \$ 100,000 Expediting Expense [increased from 50,000]
- \$ 100,000 Fine Art [increased from 50,000]
- \$ 100,000 Fire Department Service Charge [increased from 25,000]
- \$ 500,000 Fire Extinguishing Service Charge [newly-added sublimit]
- \$ 5,000,000 Flood – Annual Aggregate [increased from 2,000,000]
- \$ 25,000 Food Spoilage as a result of a covered loss
- \$ 100,000 Fungus, Wet Rot, Dry Rot, and Bacteria (Limited Coverage) – Annual Aggregate [increased from 25,000]

WEST TEXAS RURAL COUNTIES ASSOCIATION PREFERRED RISK POOL FUND

\$ 2,500,000	Installation Floater [newly-added sublimit]
\$ 500,000	Leased/Rented Equipment [newly-added sublimit]
\$ 1,000,000	Miscellaneous Unnamed Locations [Increased from 100,000]
\$ 500,000	Mobile Equipment - Unscheduled
\$ 2,500,000	Newly Acquired Locations [increased from 1,500,000]
\$ Included	Ordinance or Law – A
\$ 2,500,000	Ordinance or Law – B & C combined
\$ 1,000,000	Outdoor Property – Unscheduled
\$ 100,000	Personal Property of Employees & Officers
\$ 25,000	Personal Property of Others
\$ 50,000	Pollutant Cleanup and Removal – Annual Aggregate [increased from 25,000]
\$ 2,500,000	Portable Shops, Kitchens, Emergency Medical Services, and Firefighting Equipment that moves from one location to another [newly-added sublimit]
\$ 100,000	Preservation of Property
\$ 100,000	Professional Fees
\$ 5,000,000	Property in the Course of Construction
\$ 250,000	Property in Transit
\$ 100,000	Property Off-Premises [increased from 50,000]
\$ 500,000	Service Interruption – Direct (including T&D lines within 1,000 feet of Member’s premises, separately) [increased from 100,000]
\$ 500,000	Service Interruption – Indirect (including T&D lines within 1,000 feet of Member’s premises, 24-hr waiting period) [increased from 100,000]
\$ Included	Signs
\$ 1,000,000	Trees, Shrubs, and Plants [newly-added sublimit]
\$ 2,500,000	Unintentional Errors and Omissions [newly-added sublimit]
\$ 2,500,000	Vacancy or Unoccupied Property [newly-added sublimit]
\$ 2,500,000	Valuable Papers and Records
\$ 2,500,000	Voting Machines, and other technology of this type, utilized by cities and counties, that moves from one location to another [newly-added sublimit]

Actual Loss Sustained Time Element

EXCEPTION: GUTTERS – Professionally-installed gutters are covered EXCEPT no coverage is provided for direct or indirect property damage as a result of the weight of water, ice, hail, or snow, or from the failure to keep the gutters free from routine debris.

EXCLUSIONS: Asbestos, Mold / Fungus, Cyber, Pollution, Nuclear, Biological, Chemical, and as more fully described in the policy

PROPERTY: EQUIPMENT BREAKDOWN

COVERAGE Comprehensive; covering Boilers, Pressure Vessels, Mechanical & Electrical Equipment, including Air Conditioning, Refrigeration Equipment, Computer Equipment, and Production Machines

VALUATION: Property Damage: Repair or Replacement, except Actual Cash Value on objects 20 years of age and older
Combined Business Income & Extra Expense: Actual Loss Sustained

DEDUCTIBLES: [These had not been listed on previous years’ Confirmations of Coverage, although the deductibles did apply.]

- \$ 10,000 Property Damage
- \$ 24 Hrs. Business Income & Extra Expense
- \$ 5,000 Spoilage Damage
- \$ 5,000 Utility Interruption Spoilage Damage
- \$ 24 Hrs. Utility Interruption Business Income

SUB-LIMITS: all sub-limits are a part of, not in addition to, the coverage limits

- \$ 100,000 Ammonia Contamination
- \$ Included Brands & Labels

**WEST TEXAS RURAL COUNTIES ASSOCIATION
PREFERRED RISK POOL FUND**

- \$ Included Business Interruption: Combined Business Income & Extra Expense
- \$ 30 Days Business Interruption: Extended Period of Restoration
- \$ Included Business Interruption: Ordinary Payroll
- \$ 100,000 Consequential Loss
- \$ 100,000 Contingent Business Income/Extra Expense
- \$ 100,000 Data and Media (PD & BI)
- \$ Included Errors & Omissions
- \$ 100,000 Expediting Expense
- \$ 100,000 Hazardous Substances
- \$ 15,000 Limited Coverage for Fungus, Wet Rot, & Dry Rot
- Incl/180 Days Newly-Acquired Premises
- \$ 1,000,000 Ordinance or Law
- \$ 100,000 Spoilage Damage
- \$ 100,000 Utility Interruption: Business Income and/or Extra Expense (Deductible: 24 Hours)
- \$ 100,000 Utility Interruption: Spoilage Damage
- \$ 24 Hours Utility Interruption: Waiting Period
- \$ 100,000 Water Damage
- \$ 24 Hours Deductibles: Business Income & Extra Expense (Deductible: 24 Hours)
- \$ 24 Hours Deductibles: Utility Interruption Business Income

PROPERTY: AUTOMOBILE PHYSICAL DAMAGE

COVERAGE NOT SELECTED

COVERAGE SECTION II -- GENERAL LIABILITY

COVERAGE NOT SELECTED

COVERAGE SECTION III -- AUTOMOBILE LIABILITY

COVERAGE NOT SELECTED

COVERAGE SECTION IV -- PUBLIC OFFICIALS & MISCELLANEOUS LIABILITY

COVERAGE NOT SELECTED

COVERAGE SECTION V -- WORKERS COMPENSATION

COVERAGE NOT SELECTED

WEST TEXAS RURAL COUNTIES ASSOCIATION PREFERRED RISK POOL FUND

COVERAGE SECTION VI - EMPLOYEE BENEFITS LIABILITY

COVERAGE NOT SELECTED

COVERAGE SECTION VII - CRIME

COVERAGE NOT SELECTED

COVERAGE SECTION VIII -- LAW ENFORCEMENT ACTIVITIES

COVERAGE NOT SELECTED

COVERAGE SECTION IX - TERRORISM

PROPERTY TERRORISM COVERAGE IS INCLUDED for any covered loss directly resulting from any act of terrorism as defined in the U.S. Terrorism Risk Insurance Act of 2002, as amended ("TRIA").

prepared by WTRCA Pool Administration 20-February-2019

WEST TEXAS RURAL COUNTIES ASSN. / HOCKLEY COUNTY
PROPERTY STATEMENT OF VALUES
COVERAGE PERIOD: MARCH 22, 2019 to MARCH 22, 2020

last updated effective 12-Feb-2018 to remove Contents coverage from Item No. 20, Justice of Peace Office in Ropesville. Auditor Barnette had noted this trailer would be auctioned off at a later date.

NO.	ADDRESS	OCCUPANCY	GPS	YR. BUILT		NO.	CONS *	SQ. FT.	SPRINKLERED	ROOF INFO	BUILDING AMOUNT	CONTENTS AMOUNT	LOCATION TOTAL
				MAJOR RENO.	&/OR								
1	811 Austin Leveland, TX 79336	Courthouse, incl. Addition behind Courthouse	33.587269 -102.37725	1922		3	JM	23,472	No	2013 Flat / Durolast	\$ 7,504,470	\$ 1,000,000	\$ 8,504,470
2	819 Austin Leveland, TX 79336	Library	33.586561 -102.377803	1922		2	JM	8,201		2013 Flat / Durolast	\$ 2,231,528	\$ 100,000	\$ 2,331,528
3	805 Austin Leveland, TX 79336	Old Jail (used for Maintenance & Storage)	33.586356 -102.376972	1922		2	JM	5,400		2013 Flat / Durolast	\$ 560,736	\$ 5,000	\$ 565,736
4	1800 College Leveland, TX 79336	Hospital	33.573082 -102.368415	1969		1	MFR	47,008	Partially, 19,434sf unsprinklered (grandfathered)	2013 Flat / Durolast	\$ 13,721,943	\$ -	\$ 13,721,943
5	1804 College Leveland, TX 79336	EMS	33.573082 -102.368415	1973		1	MFR	1,344		2013 Flat / Durolast	\$ 177,496	\$ -	\$ 177,496
6	1112 John Dupree Leveland, TX 79336	Doctor's Office	33.573915 -102.369647	1980		1	MFR	12,768		2013 Flat / Durolast	\$ 1,983,508	\$ -	\$ 1,983,508
7	1212 Houston Leveland, TX 79336	Extension Office	33.587007 -102.382806	1957		1	JM	8,313		2013 Flat / Durolast	\$ 1,127,735	\$ 300,000	\$ 1,427,735
8	1202 Houston Leveland, TX 79336	Senior Citizens Center	33.587376 -102.382038	1957		1	MNC	14,806		2013 Flat / Durolast	\$ 2,189,511	\$ -	\$ 2,189,511
9	1212 Houston Leveland, TX 79336	Storage	33.587007 -102.382806	1990		1	NC	120		1999 Metal	\$ 1,283	\$ -	\$ 1,283
10	1921 Blackgold Rd. Leveland, TX 79336	Show Barn/ Exhibition Bldg.	33.546092 -102.390219	1972		1	NC	38,280		Unknown Metal	\$ 835,652	\$ 10,000	\$ 845,652
11	1921 Blackgold Rd. Leveland, TX 79336	Women's Bldg.	33.564065 -102.391059	1972		1	MNC	9,424		1999 Flat / Built Up	\$ 646,298	\$ 7,500	\$ 653,798

NO.	ADDRESS	OCCUPANCY	GPS	VR. BUILT		NO.	CONS. #	SQ. FT.	SPRINKLERED	ROOF INFO	BUILDING AMOUNT	CONTENTS AMOUNT	LOCATION TOTAL
				MAJOR RENO.	STORIES								
12	6490 Kansas Rd. Anton, TX 79313	Precinct Barn	33.733688 -102.158201	1985	1	Frame		460		early 1990's Metal	\$ 18,276	\$ -	\$ 18,276
13	1208 S. Slaughter Sundown, TX 79372	Precinct Barn	33.452398 -102.489711	1982	1	NC		2,400		2015 Metal	\$ 71,237	\$ 10,000	\$ 81,237
14	806 Avenue H Leveland, TX 79336	Social Services	33.584102 -102.378354	1965	1	JM		9,295		2013 Duroplast	\$ 1,287,637	\$ -	\$ 1,287,637
15	1818 Houston Leveland, TX 79336	Precinct Barn	33.586443 -102.393386	1983	1	NC		5,000		1999 Metal	\$ 166,870	\$ 100,000	\$ 266,870
16	901 15th St. Leveland, TX 79336	Law Enforcement	33.578131 -102.378046	1988	1	MNC		30,193	No; there are fire hose/water valve boxes placed in accordance with State Fire Marshall's guidelines	2013 Flat / Duroplast	\$ 7,186,628	\$ 500,000	\$ 7,686,628
17	2320 S. State Rd. 385 Leveland, TX 79336	Maillet Multipurpose Facility	33.560138 -102.379743	2011	1	30% MFR 70% NC		157,693	Yes, except for the "rough stock area" which is 3-sided with dirt floor	2011 Metal	\$ 15,237,254	\$ 1,500,000	\$ 16,737,254
18	2320 S. State Rd. 385 Leveland, TX 79336	Marquis Sign		2011	1	NC		n/a		n/a	\$ 25,000	\$ -	\$ 25,000
19	2320 S. State Rd. 385 Leveland, TX 79336	Horse Barn	33.560351 -102.380959	2012	1	NC		56,000		2011 Metal	\$ 512,400	\$ -	\$ 512,400
20	Main & Timmons Ropesville, TX 79358	Justice of Peace Office	33.411537 -102.157032	2013	1	Frame		288		early to mid-1990's	\$ 26,125	\$ -	\$ 26,125
21	613 Avenue G Leveland, TX 79336	County Offices	33.586663 -102.376516	1973 / updated 2012	1	JM		2,670		2011 Flat / Modified	\$ 316,981	\$ 50,000	\$ 366,981

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NO.	ADDRESS	OCCUPANCY	GPS	YR. BUILT &/OR MAJOR RENO.	NO. STORIES	CONS. *	SQ. FT.	SPRINKLERED	ROOF INFO	BUILDING AMOUNT	CONTENTS AMOUNT	LOCATION TOTAL
22	624 Avenue H Levelland, TX 79336	Courthouse Annex		1950's / gutted & complete reno. 2016		MNC	10,106		2016 Flat / Foam	\$ 2,500,000	\$ 500,000	\$ 3,000,000

\$ 58,328,568	\$ 4,082,500	\$ 62,411,068
TOTAL BUILDINGS	TOTAL CONTENTS	TOTAL BUILDINGS + CONTENTS


*Construction Abbreviations: JM = Joisted Masonry / MFR = Modified Fire Resistive / MNC = Masonry Non-Combustible / NC = Non-Combustible

NOTE -- During the April 2016 on-site valuations, the following items were noted:

- a.) There are 6 Storage Units (including Contents) at 1818 Houston Street which are not currently included on the Schedule, which means there is not currently coverage for the storage units nor the contents contained therein. As per the County Auditor, coverage is not desired for the storage units nor their contents.
 - b.) There is a Gazebo on the Courthouse lawn; however, the County Auditor advised the Gazebo is not owned by the County and should not be added to the Schedule.
- Also, previously listed on the schedule were storage buildings at 800 Austin and 1317 Austin; however, these buildings were not found when the valuations were being performed so have been removed from the schedule. In addition, there was a notation a commissioner had requested the portable building at 6490 Kansas Rd. be removed from the schedule, so it was also removed.

~~~~ PLEASE SIGN, DATE, and RETURN to WTRCA by 3-22-2019. THANK YOU! ~~~~

WTRCA Pool Administration / P. O. Box 61893 / San Angelo, TX 76906

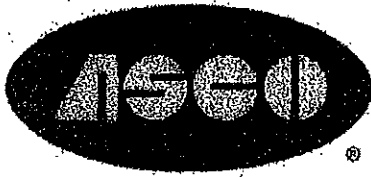
SCHEDULE REVIEWED BY:  SHIRLEY PENNER, HOCKLEY COUNTY AUDITOR

DATE: 3-16-2019

**Motion by Commissioner Carter, seconded by Commissioner Barnett, 4 Votes Yes, 0 Votes No, that Commissioners' Court approved the purchase of a 2019 JCB 330W Skid Steer from Asco, by and through the Buy Board, reference number 345-10, and to be used at the Mallet Event Center. As per ASCO Equipment Quote recorded below.**

# QUOTE

Date  
2/28/2019



**ASCO Equipment**  
2012 E. Slaton Road  
Lubbock, TX 79404  
Phone: (806) 745-2000  
Fax: (806) 748-1268

To: Mallet Event Center  
Levelland, TX

Attention: Larry Carter

Salesman: Ryan Lacy  
Mobile #: (806) 441-7607

\*\* REFERENCE BUYBOARD #345-10

| Quantity | Description             | Product ID | Serial Number | Price        |
|----------|-------------------------|------------|---------------|--------------|
| 1        | New JCB 330W Skid Steer |            |               | \$ 51,285.00 |
|          |                         |            |               |              |
|          |                         |            |               |              |

| Quantity | Description | Serial Number | Price |
|----------|-------------|---------------|-------|
|          |             |               | \$ -  |

| Notes                                                  |
|--------------------------------------------------------|
| JCB Tier4 Final Engine                                 |
| Cab with Heat & A/C                                    |
| JCB Controls with 7 Way Joysticks & Attachment Harness |
| High Flow Hydraulic Controls                           |
| 84" Landscaping Bucket w/ Skid Steer Hook Up           |
| 12 x 16.5 10PR Wide Tires                              |
| <b>Standard Warranty:</b>                              |
| - JCB 2 Year / 2000 Hour Standard Warranty             |

| Price Summary                                 |                     |
|-----------------------------------------------|---------------------|
| Equipment Purchase Price                      | \$ 51,285.00        |
| Less Trade-in Allowance                       | \$ -                |
| Trade Payoff                                  | \$ -                |
| <b>Total Proposal (Before Applicable Tax)</b> | <b>\$ 51,285.00</b> |

**This is not a finance offer. Financing is subject to customer credit approval and must be documented on official appropriate forms. Physical damage insurance is required on all financed equipment and IS NOT quoted here. This quote DOES NOT include any applicable taxes, delivery fees, or other applicable fees unless otherwise noted above. Net due on delivery or approved finance. A cancellation charge of 20% of total purchase price will be assessed and is hereby agreed to by the customer on all cancelled orders. All used equipment is sold AS IS WHERE IS. All used equipment quoted is subject to prior sale and is not guaranteed. Price, terms and delivery date are subject to approval by the management of the company. Quotation expires in 10 days unless otherwise noted.**

Proposed:

Accepted:

*Ryan Lacy*  
Salesman

*Larry Carter*  
Customer

*[Signature]*  
Manager

Finance Manager Date 3/6/19

Hockley County, Conn. Prec # 2  
Title Date 3/6/2019

There being no further business to come before the Court, the Judge declared Court adjourned, subject to call.

The foregoing Minutes of a Commissioner's Court meeting held on the 6<sup>th</sup> day of March, A. D. 2019, was examined by me and approved.

Curtis Thoms  
Commissioner, Precinct No. 1

J. L. Barnett  
Commissioner, Precinct No. 3

Sam Carter  
Commissioner, Precinct No. 2

Tommy Oly  
Commissioner, Precinct No. 4

Sharda Baldrige  
County Judge

Jennifer Palermo  
JENNIFER PALERMO, County Clerk, and  
Ex-Officio Clerk of Commissioners' Court  
Hockley County, Texas

